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14th September 2021

Dear Parents and Carers,

**Re: Open Evening for Prospective Parents
Tuesday 21st September 2021
Early closure at 1.30pm**

We will be hosting an open evening for parents of Year 6 students on Tuesday 21st September. To enable us to prepare the site, we will be closing early on that day.

Students will attend lessons one to four as normal. A full lunch service will be offered to all year groups. Students will be dismissed from the school site at 1.30pm.

Please note that, if your child is assisting with the open evening, they will remain on site to assist with setting up and will be provided with refreshments prior to the event starting at 4.30pm. Those students assisting with the open evening will be given an additional letter requesting your permission to remain at school to support the event as a subject ambassador or tour guide.

Thank you for your ongoing support.

Yours faithfully,



Ms S Jacob
Principal