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Dear Parents and Carers,

We have high expectations of students' behaviour and attitude to learning and we would like to take this opportunity to remind both you and your son/daughter of our uniform policy and expectations regarding conduct. Please find attached information on our policies relating to uniform, hairstyles, equipment and mobile phones.

Please note that the equipment list has been reviewed and students are not expected to have compasses or scissors as part of their equipment. Instead, teachers will supply these items when students need to make use of them in lessons. We would recommend that they have these items available at home should they be required for the completion of homework, but would ask that students do not bring their own to school.

We have also made some changes to our behaviour systems to support our high expectations of students. Our twenty minute and one hour detentions will continue to run as normal.

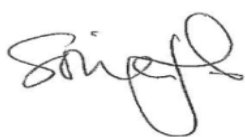
Two-hour detentions have been introduced and will be issued in the following circumstances:

- If a student fails to attend a one-hour detention
- If a student is issued with two or three one-hour detentions on a single day (NB. four or more one-hour detentions will be escalated to an internal exclusion plus a two-hour detention)
- If a student is internally excluded, they will be issued with a two-hour detention on that day

These changes to the detentions system will take effect from Monday 4th November.

I would like to thank you for your ongoing support.

Yours faithfully,



Ms S Jacob
Principal

CITY OF LONDON ACADEMY, ISLINGTON
BOYS' UNIFORM CHECKLIST FROM SEPTEMBER 2019

ITEM	DESCRIPTION	COMPULSORY/ OPTIONAL
Blazer	Regulation Academy, Maroon blazer, with logo and lining	Compulsory
Jumper	Regulation Academy grey jumper, logo and piping - Please note no other jumpers, cardigans, sweatshirts or waistcoats are permitted	Optional
Trousers	Grey classic style, school trousers. Please note black trousers are not permitted	Compulsory
Shirt	Plain white school shirt, tucked in and closed/buttoned/fastened at the next. Please note any polo neck/T Shirt or underwear worn underneath should not show or be visible through the shirt	Compulsory
Tie	Regulation Academy, Maroon tie, with logo. The tie must be in good condition at all times, worn with a closed knot, with the logo and stripes showing directly below the knot, giving a sensible length	Compulsory
Socks	Plain black socks	Compulsory
Shoes	Plain black leather or leather look shoes, sturdy and covering the feet - no coloured tags or markings on the shoe are permitted. Trainers, plimsolls (when worn as everyday shoes), winter boots or Kickers (to include any style of kicker shoes/boots), ankle boots or fabric shoes are not permitted. Shoes should not have buckles, labels or decorations. Any stitching on the shoe must be black.	Compulsory
PE Kit	Black Academy PE shorts White Academy polo shirt Maroon & White Academy socks Sports appropriate Training Shoes. Please note that high tops or converse boots/trainers are not permitted.	Compulsory
PE Kit	Black Academy tracksuit bottoms (For Winter months only Black Academy tracksuit bottoms are acceptable)	Compulsory
PE Kit	Maroon Academy PE fleece (Recommended for Winter months but only Maroon Academy PE fleece is acceptable)	Optional
Academy Rucksack	Available from Rough Cut Casuals	Compulsory
Academy Coat	Available from Rough Cut Casuals	Compulsory
Academy Hat	Available from Rough Cut Casuals	Optional

**CITY OF LONDON ACADEMY, ISLINGTON
GIRLS' UNIFORM CHECKLIST FROM SEPTEMBER 2019**

ITEM	DESCRIPTION	COMPULSORY /OPTIONAL
Blazer	Regulation Academy, Maroon blazer, with logo and lining	Compulsory
Jumper OR Cardigan	Regulation Academy grey jumper or cardigan, logo and piping - Please note no other jumpers, cardigans, sweatshirts or waistcoats are permitted	Optional
Trousers OR Skirt	Grey classic style, school trousers. Please note black trousers are not permitted	Compulsory
Skirt OR Trousers	Regulation grey, classic style Academy skirt. Skirts must be worn at knee length or slightly below the knee	Compulsory
Shirt worn by girls in Years 7, 8 and 9	Plain white school shirt, tucked in and closed/buttoned/fastened at the neck. Please note any polo neck/T Shirt or underwear worn underneath should not show or be visible through the shirt	Compulsory
Blouse worn by girls in Years 10 & 11	Academy blouse	Compulsory
Tie Worn by girls in Years 7, 8 and 9 only	Regulation Academy, Maroon tie, with logo. The tie must be in good condition at all times, worn with a closed knot, with the logo and stripes showing directly below the knot, giving a sensible length	Compulsory
Socks/tights	Plain black ankle socks or plain black tights	Compulsory
Shoes	Plain black leather or leather look shoes, sturdy and covering the feet - no coloured tags or markings on the shoe are permitted. Trainers, "dolly" shoes, ballet pumps, plimsolls (when worn as everyday shoes), winter boots, Ugg boots or Kickers (to include any style of kicker shoes/boots), ankle boots or fabric shoes are not permitted. Shoes should not have buckles, labels or decorations. Any stitching on the shoe must be black.	Compulsory
PE Kit	Black Academy PE shorts White Academy polo shirt Maroon and White Academy socks Sports appropriate Training Shoes. Please note that high tops or converse boots/trainers are not permitted.	Compulsory
PE Kit	Black Academy tracksuit bottoms (For Winter months only Black Academy tracksuit bottoms are acceptable)	Compulsory
PE Kit	Maroon Academy PE fleece (Recommended for Winter months but only Maroon Academy PE fleece is acceptable)	Optional
Academy Rucksack	Available from Rough Cut Casuals	Compulsory
Academy Coat	Available from Rough Cut Casuals	Compulsory
Academy Hat	Available from Rough Cut Casuals	Optional

ACADEMY UNIFORM POLICY

Academy Uniform Expectations

The requirement for adherence to the Academy's uniform will be reinforced by all staff at the Academy, both teaching and non teaching. The staff at City of London Academy, Islington will ensure that when students enter the Academy grounds, they are in proper uniform. Form tutors and Heads of House are also expected to work with students to encourage/reward them for the standard of their uniform. If students are not in full uniform, they will not be able to attend lessons. They will work in a designated area until the correct uniform is brought to them or they will be sent home to change and they will be expected to return to the Academy.

UNIFORM EXPECTATIONS :

- Students are expected to be of a smart and sensible appearance.
- Individual fashion statements such as extreme hair styles or colours, designer shirts, trainers, **false eyelashes, false finger nails** and decorated footwear are NOT permitted.
- No extreme or heavy makeup.
- No nail varnish.
- Tinted or cosmetic contact lenses and decorative dental wear are not permitted.
- No bandannas, hoods, caps or hats are to be worn inside the building.
- Academy Outdoor coats must stowed away in lockers or bags. **PLEASE NOTE** - that our Academy outdoor coat is **compulsory**.
- Shoes must be plain black leather or leather look, sturdy and cover the feet - no coloured tags or marking on the shoe are permitted. Trainers, "dolly" shoes, ballet pumps, plimsolls (when worn as everyday shoes), winter boots, Ugg boots or Kickers (to include any style of kicker shoes/boots), ankle boots or fabric shoes are not permitted.
- Hijabs worn for religious purposes and agreed by the Academy must be plain black or maroon, and must not cover either the face or uniform.
- No jewellery except for one wrist watch and a maximum of one plain, stud earring in each ear. Nose studs and other forms of body piercing are not permitted.
- No accessories are to be worn around the neck or attached to clothing.
- Money should be kept in purses or money belts. No other money pouches will be acceptable.
- All items of uniform should be clearly marked or labelled with the student's full name.

HAIR AND HAIRSTYLES

- Students are expected to be of a smart and sensible appearance. Hair must be worn in a style appropriate to a business environment and extreme hairstyles/colours and hair bands that undermine the ethos or discipline of the Academy will not be permitted.
- Hair and hair styles should be conventional in style and in length.
- Only small black decorative attachments are to be worn in the hair.
- Individual fashion statements such as extreme hair styles or colours, are NOT permitted.
- With particular regard to hair and hairstyles no Mohawks, no shaved/bare skin, no shaved patterns or lines, no weaves and no extreme hair dye colours or unnatural hair colours eg; red, blue, green, purple, peroxide blonde etc are permitted.
- If you prefer your child to have short cropped hair this should be no shorter than a number/grade 2 at the hairdressers.
- Excessively shaven hair (where the skin on a student's head is visible), razor cuts, shaved heads, shaved eyebrows or any shaven step/lines/pattern/fashion trims are not acceptable.
- Judgments on acceptability can only be made by staff at the Academy.

EQUIPMENT FOR EVERY LESSON

- Academy Rucksack is **compulsory**.
- 3 pens (black or blue and **one green pen**)
- 2 pencils (sharpener and eraser)
- Coloured pencils or felt pens
- 30cm ruler
- Scientific Calculator
- Protractor
- Dictionary

It is very important that students have the correct equipment with them at all times. Successful learning will often be dependent upon this. If students forget to bring equipment, appropriate sanctions will be applied.

MOBILE PHONES AND ELECTRONIC EQUIPMENT

- Mobile phones, personal stereos, pagers, computer games MUST NOT be brought to the Academy and are strictly prohibited. The Academy accepts no responsibility for the loss of these items.
- Forbidden items will be confiscated and only returned at the end of term, when collected by a parent.
- Students, who continually breach the Academy rules around mobile phones and electronic equipment, may find themselves the subject of frequent searches. Under the guidance provided by the Department for Education “Headteachers/Principals and authorised staff can search students for any item banned by the school rules”.
- Confiscation - Under the guidance provided by the Department for Education “school staff can seize any prohibited item found as a result of a search. The Academy will invoke this guidance.
- The guidance provided by the Department for Education also provides “where the person conducting the search finds an electronic device (this includes a mobile phone) they may examine any data or files on the device if they think there is a good reason to do so. Following an examination, if the person has decided to return the device to the owner, or to retain or dispose of it, they may erase any data or files, if they think there is a good reason to do so. The Academy will invoke this guidance.
- The Academy recognises that there are some students for whom it is necessary to carry a mobile phone to and from the Academy. In these circumstances, the Academy provides a safe keeping service; whereby students are able to deposit their mobile phone, switched off, at reception before the start of the school day and collect the same at the end of the school day. When collecting their mobile phones, students must not switch their phones on unless and until they have left the school premises.

AGREEMENT

We, being both the parent/carer and the student, have received a copy of the Academy’s Uniform Policy and list of uniform requirements and confirm our understanding, agreement and support of the same.

Signed by :

Academy :

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Parent/Carer :

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Student :

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Date :